

**EASTERN RAILWAY**  
**RAILWAY RECRUITMENT CELL**  
56, C. R. Avenue/Kolkata - 700012  
Website : [www.rrcer.com](http://www.rrcer.com) & [www.er.indianrailways.gov.in](http://www.er.indianrailways.gov.in)

NOTIFICATION NO. 01/2018 - GDCE - MECHANICAL DEPARTMENT  
DATED : 19/03/2018 (Only for Serving Employees of Eastern Railway)

Opening Date & Time for ONLINE Registration & Filling of Application	19/03/2018 10.00 hrs.
Closing Date & Time for ONLINE Registration & Filling of Application	18/04/2018 18.00 hrs.

**ONLINE APPLICATION FOR GENERAL DEPARTMENTAL  
COMPETITIVE EXAMINATION (GDCE)**

1. Online application are invited from the regular employees of Eastern Railway for filling up of following posts (25% vacancies against Direct Recruitment quota) in PB-2 Rs.9300-34800 with Grade Pay Rs.4200/- (Pay Level – 6) as per vacancies indicated below:

a.

Post	Educational Qualification	Medical Classification	UR	SC	ST	OBC	Total	Training Period
Junior Engineer (C&W)	Three years Diploma in (a) Mechanical/ Electrical/ Electronics/Manufacturing/ Mechatronics/Industrial/ Machining/ Instrumentation & Control/ Tools & Machining/Tools & Die-making/Automobile/ Production Engineering or (b) a combination of any sub-stream of basic streams of Mechanical/ Electrical/ Electronics/ Manufacturing/ Mechatronics/Industrial/ Machining/Instrumentation & Control/Tools & Machining/Tools & Die-making/Automobile/ Production Engineering from a recognized University/Institute	B-1	06	03	03	06	18	One year

b.

Regular Railway employees of Eastern Railway, who are working in grades lower than the above notified posts i.e. who are working in PB-1 with GP 1800/-, 1900/-, 2000/-, 2400/-, 2800/- and PB-2 with GP 4200/- are eligible to apply online for the above post at RRC-ER's website [www.rrcer.com](http://www.rrcer.com) and Eastern Railway's website [www.er.indianrailways.gov.in](http://www.er.indianrailways.gov.in)

- i. RPF/RPSF personnel are not eligible to apply for GDCE in terms of Railway Board's letter No. E(NG)I/2002/PM2/9 dated. 11-08-2003.
- ii. Law Assistant, Catering Inspector & Accounts Cadre are not eligible to apply in terms of Railway Board's letter No. E(NG)I/2000/PN2/12 dated 21/08/2001 (RBE No. 165/2001)

2. AGE LIMIT:- Age will be reckoned as on 01/01/2018

Age Group	Upper age limit		
	UR	OBC	SC/ST
	Up to 42 years	Up to 45 years	Up to 47 years

3. PROOF OF AGE:-

- 3.1 Birth Certificate issued by appropriate authority or
- 3.2 Matric/SSC/SSLC certificate or mark sheet indicating Date of Birth issued by Board

4. Educational Qualification:-

Mentioned in Para 1(a) above.

Those awaiting results of the final examination need NOT apply.

Candidates having higher educational qualification may also apply.

5. HOW TO APPLY:-

Eligible Eastern Railway employee may apply ONLINE through website of RRC/ER ([www.rrcer.com](http://www.rrcer.com)) and website of Eastern Railway ([www.er.indianrailways.gov.in](http://www.er.indianrailways.gov.in))

- 5.1 Candidates are required to go to the link provided for filling ONLINE application and fill up the personal details/BIO-DATA carefully.
- 5.2 Candidates should ensure that their Name, Father's Name and Date of Birth match with the entries recorded in Matriculation or equivalent certificate.
- 5.3 Candidates are advised to indicate their personal mobile no. and personal valid e-mail IDs in the ONLINE application and keep them active during the entire recruitment process for communicating them.
- 5.4 Candidates are further advised to visit website of RRC frequently to get the latest information or any changes about this notification. The communication with the candidates will be made through SMS & e-mail only. Candidates are advised to provide only their own Mobile number/ e-mail ID so that they receive such communication.
- 5.5 A colour photograph of size 3.5cm x 3.5cm (not older than three months from the date of application) with clear front view of the candidate without cap and sunglasses should be pasted. Candidates are advised to paste one copy of the same photograph attested by his Controlling Officer on the printout of Hall Ticket/e-Call Letter and original valid Photo ID at the time of examination. They are also advised to keep 3 copies of the same photograph for further use.

- 5.6 During submission of ONLINE application, a Unique Registration Number will be generated and issued to each candidate. Candidates are advised to preserve/note their Registration Number for further stages of recruitment process/ correspondence.
- 5.7 To avoid last minute rush, candidates are advised in their own interest to submit ONLINE application much before the closing date.
- 5.8 Candidate should obtain at least 3 printouts of the applications.
- 5.9 Fill up the application online and take 3 printouts, paste photograph and get attested by Controlling Officer. Put your left hand thumb impression, put your signature, submit in triplicate and collect the acknowledgement well in advance before the closing date.
- 5.10 He should enclose required enclosures as stated in Para-6 with the application and submit the application in triplicate to his Controlling Officer, take acknowledgement latest by 30/4/2018 failing which candidature will be cancelled.
- 5.11 Application received directly at Head Quarters or RRC will not be entertained.
- 5.12 Candidates should ensure their eligibility before applying. Admission of the candidates for examination would be on the basis of information furnished by them in the online application. If at any stage of recruitment or thereafter, it is found that any information furnished by the candidate in his application is false/incorrect or the candidate has suppressed any relevant information or the candidate otherwise does not satisfy the eligibility criteria for the post/posts, his/her candidature will be cancelled forthwith and DAR action will be initiated against the candidate.
- 5.13 STEPS TO SUBMIT ONLINE APPLICATION
1. Visit the website of RRC-ER i.e. [www.rrcer.com](http://www.rrcer.com) & website of Eastern Railway i.e. [www.er.indianrailways.gov.in](http://www.er.indianrailways.gov.in)
  2. Click on the "ONLINE/E-APPLICATION" link.
  3. Click on the "New Registration" link.
  4. Fill in the basic details viz. Name, Father's Name, Date of Birth, Community, e-mail Address and Mobile number. On submission of required details an e-mail will be received in the registered e-mail ID. Item no. 1 to 13 of the application form is mandatory and to be filled up by the applicants. Open inbox of your registered e-mail and click on the link received to proceed further.
  5. Login using the Registration number & password sent in the e-mail.
  6. Follow the instructions and complete the registration process step-by-step.
  7. Submit the application. Take 3 copies of print out.
  8. It may be noted that RRC/ER will not be held responsible if a candidate is unable to fill application form because of lack of understanding of the procedure.
  9. All communications regarding the recruitment will be made through SMS and e-mail. Candidates are also advised to visit website of RRC/ER regularly where relevant information will be uploaded periodically. RRC/ER accepts no responsibility for non-receipt of any communication.

6. ENCLOSURES:-

- 6.1 Proof of Date of Birth as mentioned at Para 3.
- 6.2 Copies of Certificates of Educational Qualification as stated in para-1(a) above.
- 6.3 Community certificate in case of SC/ST and OBC Certificate and a self-declaration by OBC candidate as per proforma Annexure-3 available on the website.

7. Community Certificate

- 7.1 SC/ST Candidates: Candidates claiming to belong to SC / ST communities are required to submit Community Certificate from the Competent Authority in the prescribed format (Annexure - 1 of this Notification),
- 7.2 OBC Candidates:
  - a. Candidates claiming to belong to Other Backward Classes are required to submit valid Community Certificate from the Competent Authority in the prescribed format. This Certificate should specifically indicate that the candidate does not belong to the persons / sections (Creamy layer). (Annexure - 2 of this Notification),
  - b. Candidates claiming to belong to Other Backward Classes are also required to submit a self declaration in the prescribed format. (Annexure - 3 of this Notification),

NOTE: Candidates applying against reserved vacancies (SC/ST/OBC) and/or seeking age relaxation must submit requisite caste certificate in the prescribed format from the competent authority. Otherwise, their claim for reservation status (SC/ST/OBC) will not be entertained and the candidature/application of such candidates, if fulfilling all the eligibility conditions for General (Un-reserved) category, will be considered under General (UR) vacancy only.

8. INVALID APPLICATIONS:-

- 8.1 Hard copy of ONLINE applications with enclosures not submitted to RRC through proper channel.
- 8.2 Incomplete or illegible application.
- 8.3 Unsigned/undated application application/applications with unclear and smudged thumb impressions.
- 8.4 Without colour photograph or affixing/attaching Xerox copy of photograph.
- 8.5 Without signature on the bottom of the application.
- 8.6 Over-aged or under-aged or date of birth not filled or wrongly filled
- 8.7 Not having prescribed Educational Qualification for the post on the date of submission of online application.
- 8.8 Any other irregularity which are considered invalid by RRC/ER.

9. WRITTEN EXAMINATION :-

- 9.1 Examination will be conducted ONLINE shortly. Therefore, candidates should regularly visit RRC website [www.rrcer.com](http://www.rrcer.com) to check the date of examination and download the HALL TICKET (e-call letter).

- 9.2 Candidates are advised to paste one photograph on the printout of the Hall Ticket/e-Call Letter and get it attested by his Controlling Officer and bring alongwith valid photo ID at the time of examination.
- 9.3 The Question paper shall be of Objective Multiple Choice Type, which consists of General Awareness, Arithmetic, General Intelligence & Reasoning and Technical Ability (Subject wise). The question paper will be in English & Hindi only .
- 9.4 The Computer Based Test / Written examination will be of the level of RRB. The Question paper will be of 120 minutes duration for 150 questions.
- 9.5 There shall be negative marking and marks shall be deducted for each wrong answer @1/3 of the marks allotted for each question.
- 9.6 Mobile phones, pagers, laptops, calculators or any other communication or computing device are not allowed inside the premises where examination is conducted. Any infringement of these instructions shall entail disciplinary action. Candidates are advised in their own interest not to bring any of the banned items to the venue of examination as arrangements of safekeeping cannot be assured.
10. Candidates should note that:
- A. Admission to the Computer Based Test / Written examination will be purely provisional, subject to candidates satisfying the prescribed eligibility condition.
  - B. Mere issue of e-call letter to the candidates will not imply that their candidature has been finally accepted.
  - C. Biometric will be taken in each step of selection process of all the eligible candidates and Biometric have to be matched 100%.
11. DOCUMENT VERIFICATION:-
- Successful candidates in the written exam will be called for Document Verification. During document verification the candidates has to bring all necessary documents in original. After satisfactory document verification, the candidate will be considered for empanelment subject to fulfillment of other criteria. The candidates recommended for appointment will have to pass requisite medical fitness test(s) conducted by the Railway Administration to ensure that the candidates are medically fit to carry out the duties connected with the post. RRC may reject the applications of candidates at any stage of recruitment process in case the candidates are not fulfilling the requisite criteria and if appointed, such candidates are liable to be removed from the service summarily.
12. ACTION AGAINST CANDIDATES FOUND GUILTY OF MISCONDUCT:-
- a. Candidates are warned that they should not furnish any particulars that are false or suppress any material information while filling in the application form.
  - b. Candidates are also warned that they should in no case attempt to alter or otherwise tamper with any entry in a document or its attested/certified copy submitted by them nor should they submit a tampered/fabricated document. If there is any inaccuracy or any discrepancy, an explanation regarding such

discrepancy should be submitted.

- c. Misconduct on the part of the candidate at any stage of the recruitment process is strictly prohibited.
- d. Candidates shall not bring or attempt to bring any political or other influence to further his/her interest in respect of recruitment. Attempting in such practice will be viewed seriously and their candidature shall be rejected without any notice.
- e. A candidate found by the Railway Recruitment Cell to be guilty of:
  - a) Canvassing support for his candidature by any means;
  - b) Impersonation;
  - c) Taking help of impersonator ;
  - d) Submitting fabricated/tampered documents ;
  - e) Making statements which are incorrect or false, or suppressing material information ;
  - f) Resorting to any other irregular or improper means for furtherance of his candidature for the selection ;
  - g) Using unfair means during the examination, or possessing , carrying or using mobile phone, calculator or any other such instrument ;
  - h) Committing mischief in any other manner in the examination hall ;
  - i) Harassing or doing bodily harm to the staff employed by the RRC-ER for the conduct of the test-

may in addition to action under relevant provisions of the Rules/Laws which render him liable to criminal prosecution may further-

- i. be disqualified by the RRC-ER from selection for which he is a candidate,

or

- ii. be debarred, either permanently or for a period decided by the RRC-ER, from any examination or selection conducted by any of the Railway Recruitment Cells / Railway Recruitment Boards.

- iii. be taken up for disciplinary action under the appropriate rules.

### 13. PROCESSING OF APPLICATIONS:-

- Controlling Officer will forward all the applications in triplicate to respective Sr.DPO/DPO/WPO or respective Establishment officer by 07/04/2018.
- It is the responsibility of Divisions/Units to scrutinize the applications as per the eligibility criteria prescribed in the Notification as well as records available in the respective Service Record.
- List of eligible candidates should be prepared by the divisions/units. List of Eligible candidates (Soft and Hard copy), along with one copy of the applications should be forwarded to RRC-ER latest by 07/05/2018.
- No applications will be entertained in RRC office directly from the candidate.
- Applications received from Division/Unit after 07/05/2018. to RRC office will not be entertained.
- One copy of the application with consolidated list should be maintained in the division/unit office for any future reference.
- List of eligible candidates will be notified on RRC website.
- Call letter for the written examination and subsequent Document Verification will be issued ONLINE.

14. For any legal issues arising out of this Notification, the Jurisdiction shall be under Hon'ble Central Administrative Tribunal, Calcutta only.

15. RAILWAY RECRUITMENT CELL'S DECISION FINAL:

The decision of RRC-ER in all matters relating to eligibility, acceptance or rejection of the applications, issue of free rail passes, penalty for false information, mode of selection, conduct of examination(s), allotment of examination centre, allotment of posts/places to selected candidates and all other matters related with conduct of recruitment process will be final and binding on the candidates, and no enquiry or correspondence will be entertained in this connection.

Chairman  
Railway Recruitment Cell/Eastern Railway